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MEMBER SERVICES COMMITTEE MEETING AGENDA

**Thursday, September 21, 2023
10:00 a.m.**

Teleconference

Join the meeting via Zoom:

[Meeting Link](#)

Dial-in Number: 1 (669) 900-6833
Meeting ID: 849 2881 9256
Passcode: 017057

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows:

- Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833
- City of Arcata, 736 F St., Arcata, CA 95521
- City of Gardena, 13999 S Western Ave., Gardena, CA 90249-3005
- City of Vacaville, 650 Merchant Street, Vacaville, CA 95688
- Morongo Basin Transit Authority, 62405 Verbena Road, Joshua Tree, CA 92252
- Tahoe Transportation District, 128 Market St., Stateline, NV 89449
- Town of Truckee, 10183 Truckee Airport Rd., Truckee, CA 96161

Each location is accessible to the public, and members of the public may address the Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Taysha James at (916) 244-1186 or taysha.james@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

2. INTRODUCTIONS

3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

4. **PUBLIC COMMENTS** - *This time is reserved for members of the public to address the Committee relative to matters of the California Transit Indemnity Pool not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.*

4 5. **CONSENT CALENDAR**

5 *A. Minutes of the February 15, 2023, Member Services Committee Meeting

10 *B. Minutes of the May 31, 2023, Member Services Committee Special Meeting

Recommendation: Approval of the Consent Calendar.

6. **REPORTS**

12 A. Report by General Manager

Recommendation: None.

7. **CLAIMS MATTERS**

14 *A. Presentation of Claims Audit Report by Praxis Claims Consulting, and Response to Claims Audit Report from Sedgwick

Recommendation: Recommend the Board receive and file the 2023 Claims Audit report prepared by Praxis Claims Consulting.

8. **SAFETY AND RISK CONTROL MATTERS**

26 *A. 2023/24 Risk Control Work Plan Status Update and Discussion Regarding Risk Control Work Plan for 2024/25.

Recommendation: Receive and file the 2023/24 Risk Control Work Plan Status Update and provide direction regarding the Risk Control Work Plan for 2024/25.

42 *B. Fatigue Management and Impairment Detection Testing

Recommendation: Discuss and provide direction regarding fatigue management and impairment detection services and funding options for safety-related services.

9. **COMMITTEE MATTERS**

73 A. Election of Member Services Committee Vice Chair

Recommendation: Elect a Member Services Committee Vice Chair from among the current members.

10. CLOSED SESSION

A. Pursuant to Government Code Section 54956.95(a), the Committee will recess to closed session to discuss the following claims:

- Childs, Matthew v. City of Culver City
- Hernandez, Eliodoro v. Gold Coast Transit District
- Ramirez, Yomayra v. Gold Coast Transit District
- Adrain/Struhar v. San Luis Obispo Regional Transit Authority
- Hiett, Marden v. Santa Cruz Metropolitan Transit District
- Sanbeck, Earline v. Yolo County Transportation District

B. Report from Closed Session- Pursuant to Government Code Section 54957.1, the Committee must report in open session any action, or lack thereof, taken in closed session.

11. CLOSING COMMENTS

This time is reserved for comments by Committee members and/or staff and to identify matters for future Committee business.

- A. Committee Members
- B. Staff

12. ADJOURNMENT

Notices:

- The next CalTIP Member Services Committee Meeting will be held on Friday, December 1, 2023, via teleconference.