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## CalTIP BOARD OF DIRECTORS MEETING AGENDA

Thursday, April 14, 2022  
9:30 a.m.

Embassy Suites Sacramento Riverfront Promenade  
100 Capitol Mall  
Sacramento, CA 95814

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Maria De Leon at (916) 244-1187 or [maria.deleon@sedgwick.com](mailto:maria.deleon@sedgwick.com). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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	<b>1. CALL TO ORDER</b>
	<b>2. ROLL CALL</b>
	<b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>
	<b>4. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Board relative to matters of the California Transit Indemnity Pool not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
<b>6</b>	<b>5. CONSENT CALENDAR</b>
	If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
<b>7</b>	*A. Minutes of the December 2-3, 2021, Board of Directors Meeting
<b>19</b>	*B. Certificate of CAJPA Accreditation with Excellence
<b>20</b>	*C. Conflict-of-Interest Code
<b>24</b>	*D. Employment Risk Management Authority – Summary of Actions from February 10, 2022, Board Meeting
<b>25</b>	*E. Election Results – Finance and Administration Committee and Member Services Committee and List of Members Effective May 1, 2022
<b>27</b>	*F. Strategic Action Plan for 2019/20 and 2020/21
<b>33</b>	*G. General Account Check Register – 11/1/2021 – 3/31/2022
<b>34</b>	*H. Treasurer’s Report as of October 31, 2021
<b>90</b>	*I. Treasurer’s Report as of January 31, 2022

\* Reference materials attached with staff report.

- 146 \*J. Interim Financial Statements as of October 31, 2021  
156 \*K. Interim Financial Statements as of January 31, 2022  
166 \*L. Memorandum from Lesley Murphy, PFM, Regarding Investment Policy and  
Governance Policy 4.04, Investment Policy  
178 \*M. Liability Program Pooled Loss Ratio Analysis as of November 30, 2021  
**Recommendation: Approval of the Consent Calendar.**

**6. REPORTS**

- A. Report by Board Chair (Verbal) – Geoff Straw  
**Recommendation: None**  
181 B. Report by General Manager – Chrissy Mack  
**Recommendation: None**

**7. ACTUARIAL MATTERS**

- 183 \*A. Presentation of Liability Program Actuarial Study and Vehicle Physical  
Damage Program Actuarial Study as of November 30, 2021, and Liability  
Program Experience Rating Report for 2022/23  
**Recommendation: The Finance and Administration Committee  
recommends the Board receive and file the reports as presented.**

**8. INVESTMENT MATTERS**

- 235 A. Investment Performance Review as of March 31, 2022  
**Recommendation: None.**

**9. FINANCIAL MATTERS**

- 236 \*A. Liability Program Retrospective Adjustment Calculation as of April 30, 2021  
**Recommendation: The Finance and Administration Committee  
recommends:**
- 1. The Board review and approve the Retrospective Adjustment  
Calculation and the Alternative Calculation as of April 30, 2021.**
  - 2. The Board approve the transfer of funds from program years  
2007/08 and 2008/09 (with the exception of NCTPA and VTL) and  
\$1,441,345 from program year 2009/10 to program years 2013/14  
and 2014/15 as shown on Row 43 of the “Alternative  
Calculation”, and moving surplus funds from NCTPA and VTL  
to their respective RORF accounts, thereby formally closing  
program years 2007/08 and 2008/09.**
  - 3. The Board approve an equity distribution in the amount of  
\$2,152,176 for the 2009/10 program year, thereby closing that  
year.**
- 250 \*B. Vehicle Physical Damage Program Net Position as of April 30, 2021  
**Recommendation: None. Information only.**

10. COVERAGE MATTERS

- 252 \*A. Approval of Liability Program Memorandum of Coverage for 2022/23  
**Recommendation: The Oversight Committee recommends the Board approve the Liability Program Memorandum of Coverage for the 2022/23 program year as presented.**
- 269 \*B. Approval of Vehicle Physical Damage Program Memorandum of Coverage for 2022/23  
**Recommendation: The Oversight Committee recommends the Board approve the Vehicle Physical Damage Program Memorandum of Coverage for the 2022/23 program year as presented.**

11. ELECTIONS AND APPOINTMENTS

- 278 A. Election of Oversight Committee Members  
**Recommendation: Elect the candidates recommended by the Nominating Committee to serve on the Oversight Committee for a term of two years, from May 1, 2022 through April 30, 2024.**
- 279 B. Election of Board Officers  
**Recommendation: Elect the candidates recommended by the Nominating Committee to serve as Board Chair, Vice Chair, and Treasurer for a term of two years, from May 1, 2022, through April 30, 2024.**
- 280 C. Appointment of Nominating Committee Members  
**Recommendation: Staff recommends the Board appoints individuals to serve on the Nominating Committee for a term of one year, from May 1, 2022 through April 30, 2023.**

12. ADMINISTRATIVE MATTERS

- 281 \*A. Approval of Meeting Schedule for the 2022/23 Program Year  
**Recommendation: The Oversight Committee recommends the Board 1) adopt the Resolution Establishing Meeting Dates for the 2022/23 Program Year as presented, and 2) direct staff to proceed with scheduling the Finance and Administration Committee and Member Services Committee meetings as proposed.**

13. GOVERNANCE MATTERS

- 284 \*A. Approval of Revised Travel Reimbursement Policy and CalTIP Education Reimbursement (CERF) Policy  
**Recommendation: The Oversight Committee recommends the Board approve the Revised Travel Reimbursement and CERF Policy.**

14. CLAIMS MATTERS

- 289 \*A. Litigation Manager's Report  
**Recommendation: None.**

**15. CLOSED SESSION**

- A. Pursuant to Government Code Section 54956.95(a), the Committee will recess to closed session to discuss the following claim(s):
- Morgan, Kristina Clare et al v. Monterey-Salinas Transit District
  - Jones, Amanda v. Santa Cruz Metropolitan Transit District
  - Barrios, Elsa v. Monterey-Salinas Transit District
  - Pryor, Eric v. Golden Empire Transit District
  - Mendez-Sibrian Veronica v. Omnitrans
  - Sanchez, Regina v. Yolo County Transportation District
  - State Compensation Insurance Fund v. Yolo County Transportation District
  - Gonzalez, Rosendo v. Omnitrans
  - Raya, Ruben v. City of Porterville
  - Pantoja, Jesus v. Golden Empire Transit District
  - Navarro, Jose v. Golden Empire Transit District
  - Guffey, James v. Omnitrans
  - Gerard, Edward v. Monterey-Salinas Transit District
  - Cabrera, Elvia v. Gold Coast Transit District
  - Mendoza, Carlos v. Omnitrans
  - Mendoza, Pauline v. Omnitrans
  - Rodriguez, Gilbert v. Omnitrans
  - Adrain, John v. San Luis Obispo Regional Transit Authority
  - Hernandez, Ruben v. San Luis Obispo Regional Transit Authority
  - Huevo, Salvador v. Omnitrans
  - Bracamontes, Diana v. Western Contra Costa Transit Authority
  - Barton, Gloria v. City of Gardena
  - Zetino, David v. City of Gardena
  - Sharma, Meena v. Yolo County Transportation District
  - Tonche, Diana v. Omnitrans
  - Vargas, Eileen v. City of Gardena
  - Childs, Matthew v. City of Culver City
  - Sanchez-Ortiz, Alejandro v. Monterey-Salinas Transit District
  - Hogan II, Marc v. Omnitrans
  - Zeno, Eric v. Yolo County Transportation District
  - Medina, Margarita v. City of Culver City
  - Agustin, Janice v. Golden Empire Transit District
  - Neal, Justin v. San Luis Obispo Regional Transit Authority
  - Davis, Josephine v. Yolo County Transportation District
  - Shipley, Joseph v. Yolo County Transportation District
- B. Report from Closed Session – Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

**16. CLOSING COMMENTS**

This time is reserved for comments by Board members and/or staff and to identify matters for future business.

- A. Board Members
- B. Staff

**17. ADJOURNMENT**

**Notices:** The next Board of Directors Meeting will be held on April 15, 2022, at 9:30 a.m., at Embassy Suites Sacramento Riverfront Promenade.