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CaITIP BOARD OF DIRECTORS MEETING AGENDA

**Thursday, December 2, 2021
9:30 a.m.**

Teleconference

Join the meeting via Zoom:

<https://us02web.zoom.us/j/81551136253?pwd=Wk1Kb3p0dkkxT3pXZHRjdk83UUhGUT09>

Join by phone: 1 (669) 900-6833

Meeting ID: 815 5113 6253

Passcode: 665178

All portions of this meeting will be conducted by teleconferencing in accordance with Government Code section 54953.

Members of the public may observe and listen to the meeting telephonically. No physical location will be available from which members of the public may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Maria De Leon at maria.deleon@sedgwick.com no later than 5 p.m. on Wednesday, December 1, 2021. If a member of the public would like to address the Board during the meeting, the person may email Ms. De Leon during the meeting and, if timely received, Ms. De Leon will read or summarize the email to the Board. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time that item is considered.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Maria De Leon at (916) 244-1187 or maria.deleon@sedgwick.com. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Board less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Maria De Leon at (916) 244-1187 or maria.deleon@sedgwick.com.

Page

- 1. CALL TO ORDER**
- 2. ROLL CALL AND INTRODUCTIONS**
- 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**
- 4. PUBLIC COMMENTS** - *This time is reserved for members of the public to address the Board relative to matters of the California Transit Indemnity Pool not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.*

4 **5. CONSENT CALENDAR**

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 5 *A. Memo Regarding Authorization to Meet Via Teleconference Pursuant to Government Code § 54953, subdivision (e)(1)(C)
- 6 *B. Minutes of June 7, 2021, CalTIP Board of Directors Special Meeting
- 9 *C. Minutes of April 15-16, 2021, CalTIP Board of Directors Meeting
- 21 *D. CalTIP General Account Check Register: April 1, 2021, through October 31, 2021
- 22 *E. CalTIP Investment Performance Review – September 30, 2021
- 64 *F. Interim Financial Statements as of April 30, 2021
- 74 *G. Interim Financial Statements as of July 31, 2021
- 83 *H. Treasurer’s Report as of April 30, 2021
- 135 *I. Treasurer’s Report as of July 31, 2021
- 190 *J. Treasurer’s Report as of October 31, 2021
- 246 *K. 2021/22 ERMA Annual Operating Budget - CalTIP
- 247 *L. Strategic Action Plan 2019/20 and 2020/21
- 253 *M. Government Entities Mutual 2020 Annual Report
- 260 *N. Results of the 2021 Vendor Evaluation Survey and Sedgwick Program Administration Survey
- 281 *O. Agreement with Aon Global Risk Consulting for Actuarial Services
- 295 *P. Engagement with Praxis Claims Consulting for Claims Auditing Services
- 298 *Q. Liability Program Memorandum of Coverage Endorsement No. 2 - City of Torrance
- 299 *R. Resolution 02-2021 Canceling Obsolete Resolutions of the Authority
- 301 *S. Results of Board Member Self-Assessment and Board Effectiveness Survey
- 305 *T. AGRiP Advisory Standards Recognition Application

Recommendation: Approval of the Consent Calendar.

6. REPORTS

- A. Report by Board Chair (Verbal) – Geoff Straw
- 324 B. Report by General Manager – Chrissy Mack

Recommendation: None

7. EXCESS AND REINSURANCE MATTERS

- 326 A. State of the Market and Outlook for 2022/23 Liability Program and Vehicle Physical Damage Program Excess and Reinsurance Renewal – Alliant Insurance Services, Inc.

Recommendation: None

- 327 *B. Presentation by Government Entities Mutual, Inc. (GEM) – Andrew Halsall

Recommendation: None

8. ADMINISTRATIVE MATTERS

- 330 A. Selection of Date for the Board Strategic Planning Session

Recommendation: Staff recommends the Board select a date for the strategic planning session in August 2022.

* Reference materials attached with staff report.

9. GOVERNANCE MATTERS

- 331 *A. Governance Policy Contents and Compliance Review and Administrative Policy Contents and Compliance Review
Recommendation: The Oversight Committee recommends the Board review and approve: 1) the Governance and Administrative Policy Contents and Compliance Review Report, and 2) the revised policies, as presented.

10. SAFETY AND RISK CONTROL MATTERS

- 452 *A. 2021/22 Risk Control Work Plan Status Update and Discussion Regarding Risk Control Work Plan for 2022/23
Recommendation: Staff recommends the Board receive and file the 2021/22 Risk Control Work Plan status update and provide direction regarding the Risk Control Work Plan for 2022/23.

11. MEMBERSHIP MATTERS

- 465 *A. Consideration of City of Carson Application for Membership in CalTIP
Recommendation: The Member Services Committee recommends the Board approve the City of Carson as a member of CalTIP effective December 1, 2021.

12. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future business.

- A. Board Members
- B. Staff

13. ADJOURNMENT

NOTICES: The next CalTIP Board of Directors Meeting is scheduled for Friday, December 3, 2021, via teleconference.