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 95833

CaITIP OVERSIGHT COMMITTEE MEETING AGENDA

Wednesday, October 17, 2018
10:00 a.m.

This meeting will be held via teleconference.

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are the following:

- Bickmore, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833
- City of Culver City, 4343 Duquesne Avenue, Culver City, CA 90232
- El Dorado County Transit Authority, 6565 Commerce Way, Diamond Springs, CA 95619
- Gold Coast Transit District, 301 E. Third Street, Oxnard, CA 93030
- Humboldt Transit Authority, 133 V Street, Eureka, CA 95501
- Livermore Amador Valley Transit Authority, 1362 Rutan Court, Suite 100, Livermore, CA 94551
- Omnitrans, 1700 W. Fifth Street, San Bernardino, CA 92411
- South County Area Transit, 179 Cross Street, San Luis Obispo, CA 93401
- Tahoe Transportation District, 128 Market Street, Suite 3-F, Stateline, NV 89410
- Western Contra Costa Transit Authority, 601 Walter Avenue, Pinole, CA 94564

Each location is accessible to the public, and members of the public may address the Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Maria De Leon at (916) 244-1187 or mdeleon@bickmore.net. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Materials relating to an item on this agenda provided to this Committee after the distribution of the agenda packet are available for public inspection and copying at: 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833, during normal business hours.

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| <u>Page</u> | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Committee relative to matters of the California Transit Indemnity Pool not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

3 5. **CONSENT CALENDAR**

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

4 *A. Minutes of the July 25, 2018, Oversight Committee Meeting

11 *B. Engagement Letter with Praxis for Claims Auditing Services

14 *C. CalTIP Board Member Self-Assessment and Board Effectiveness Survey Results

Recommendation: Approval of the Consent Calendar.

6. **REPORTS**

20 A. Report by General Manager – Ms. Micheon Balmer

Recommendation: None

7. **EXCESS AND REINSURANCE MATTERS**

22 A. Preliminary Overview of 2019/20 Liability Program Excess and Reinsurance Renewal – Alliant Insurance Services

Recommendation: None

8. **GOVERNANCE MATTERS**

23 A. Update on Member Compliance with Claims Reporting

Recommendation: Authorize staff to issue an initial letter to a member not in compliance with the Liability Program requirements followed by a letter from CalTIP Board Counsel; should the member continue the non-compliance, the matter will be brought before the Oversight Committee for review.

24 *B. Governance Policy Contents and Compliance Review (Oversight Committee) and Administrative Policy Contents and Compliance Review (CalTIP Staff)

Recommendation: Change the review cycle from annual to once every three years.

9. **ADMINISTRATIVE MATTERS**

27 A. Appointment of New CalTIP General Manager

Recommendation: Recommend to the Board the appointment of Chrissy Mack as CalTIP General Manager.

28 *B. Review of Proposed Renewal Agreement with York Risk Services Group for Administration of Liability and Vehicle Physical Damage Claims

Recommendation: None

31 *C. Discussion Regarding CalTIP Strategic Planning Meeting Topics

Recommendation: Discuss and provide direction.

10. **CLOSING COMMENTS**

This time is reserved for comments by Committee members and/or staff and to identify matters for future Committee business.

A. Committee Members

B. Staff

11. **ADJOURNMENT**

NOTICES:

- The next Oversight Committee meeting will be held on Wednesday, March 27, 2019, in Sacramento, CA.

* Reference materials enclosed with staff report.