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 95833

CaITIP OVERSIGHT COMMITTEE MEETING AGENDA

**Thursday, March 29, 2018
 10:30 a.m.**

**Bickmore
 1750 Creekside Oaks Drive, Suite 200
 Sacramento, CA 95833**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Maria De Leon at (916) 244-1187 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Committee less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

- | <u>Page</u> | |
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| | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Committee relative to matters of the California Transit Indemnity Pool not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |
| 4 | 5. CONSENT CALENDAR |
| | If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar. |
| 5 | *A. Minutes of the November 16, 2017, Oversight Committee Meeting |
| 13 | *B. City of Culver City – Rescind Notice of Intent to Withdraw from CalTIP |
| 14 | *C. City of Santa Rosa – Rescind Notice of Intent to Withdraw from CalTIP |
| 15 | *D. Golden Empire Transit District – Rescind Notice of Intent to Withdraw from CalTIP |

Recommendation: Approval of the Consent Calendar.

6. REPORTS

- 16 A. Report by General Manager – Ms. Micheon Balmer
Recommendation: None.

7. EXCESS AND REINSURANCE MATTERS

- 18 A. Review 2018/19 Reinsurance and Excess Insurance Renewal Options – Alliant Insurance Services
Recommendation: Discuss the various excess and reinsurance renewal options and provide feedback to staff on which option(s) to recommend to the Board of Directors for consideration or approval at their meeting in April 2018.

8. ADMINISTRATIVE MATTERS

- 19 A. Appointment of CalTIP Deputy General Manager
Recommendation: Recommend the Board appoint Ms. Yahaira Martinez as the CalTIP Deputy General Manager at its meeting in April 2018.
- 20 B. Review Proposed Meeting Schedule for 2018/19
Recommendation: Review proposed CalTIP meeting dates for 2018/19 program year, and provide direction to staff to finalize the schedule for presentation and approval by the Board in April 2018.
- 22 *C. Review and Approve Proposal from Aon Risk Consultant, Inc., for Actuarial Services
Recommendation: Approve the Proposal from Aon Risk Consultants, Inc. for actuarial services as of November 30, 2018, for a fixed fee of \$24,750, and per meeting fee of \$1,750 for in-person meetings.

9. GOVERNANCE MATTERS

- 34 *A. Review Proposed Revisions to Governance Policy 3.04, Litigation Management Policy – Policies and Procedures for the Handling of CalTIP Matters
Recommendation: Provide feedback and direct staff to finalize the revisions to Governance Policy 3.04, Litigation Management Policy - Policies and Procedures for the Handling of CalTIP Matters, for presentation and approval by the Board in April 2018.
- 69 *B. Discuss Options Related to the Use of In-House Counsel in the Litigation of CalTIP Matters
Recommendation: Discuss the options and provide direction to staff to amend Governance Policy 2.09, Litigation Management Policy – Policy and Procedure for Establishment, Maintenance and Assignment of Approved Defense Counsel Panel, as necessary, for presentation and approval by the Board in April 2018.
- 89 *C. Review Proposed Governance Policy 4.05, CalTIP Credit Card Use Policy
Recommendation: Provide feedback and direct staff to finalize Governance Policy 4.05, CalTIP Credit Card Use Policy, for presentation and approval by the Board in April 2018.

10. COVERAGE MATTERS

- 92** *A. Review Proposed Revisions to Liability Program Memorandum of Coverage for 2018/19
Recommendation: Recommend to the Board for approval the revised Liability Program Memorandum of Coverage and Declarations page at their April 2018 meeting.
- 108** *B. Review Proposed Revisions to Vehicle Physical Damage Program Memorandum of Coverage for 2018/19
Recommendation: Recommend to the Board for approval the revised Vehicle Physical Damage Program Memorandum of Coverage and Declarations page at their April 2018 meeting.

11. CLOSING COMMENTS

This time is reserved for comments by Committee members and/or staff and to identify matters for future Committee business.

- A. Committee Members
- B. Staff

12. ADJOURNMENT

NOTICES:

- The next Oversight Committee meeting will be held on April 20, 2018, at the Westin, in Sacramento, CA.